



MOOD DISORDERS ASSOCIATION  
OF BRITISH COLUMBIA

A BRANCH OF  Lookout  
Housing & Health Society

**Job Posting #E035-44**  
**Medical Director – MDABC, Vancouver**  
**Classification: Part Time Contract Position**

**Mood Disorders Association of BC (MDABC)** is a non-profit organization that provides treatment, support, education, and hope of recovery for people living with a mood disorder. MDABC [www.mdabc.net](http://www.mdabc.net) is a branch of Lookout Housing and Health Society.

Lookout Housing and Health Society is a charitable organization and social safety net that provides housing and a range of support services to adults, with low or no income, who have few, if any, housing or support options. As the people we serve have challenges meeting basic needs and goals, we place minimal barriers between them and our services. We believe that helping people help themselves is essential in addressing homelessness and all the issues that surround it. Securing appropriate housing is the first and most essential step in achieving responsible independence for individuals. For more information about Lookout, please visit [www.lookoutsociety.ca](http://www.lookoutsociety.ca)

### ***Organization Structure***

As the Medical Director for Mood Disorders Association of BC, a branch of Lookout Housing and Health Society, the Director plays a pivotal role in overseeing clinical services and supporting operations to enhance mental health and wellness outcomes for individuals with mood disorders.

### ***Summary of Responsibilities***

The Director is responsible for: clinical leadership, supervision and development of contractors, clinical oversight, and plays a large role in policy and procedure development. The Director is also responsible for collaborative consultation both internal and external as well as administrative duties. The Director plays a pivotal role in overseeing clinical services and supporting operations to enhance mental health and wellness outcomes for individuals with mood disorders.

### ***Scope and Complexity***

The psychiatric services model employed at MDABC and Lookout requires a high level of teamwork, collegiality, and consistency of business practice among doctors practicing in the Facility. This includes teamwork with Wellness Centre counsellors, nurse practitioners and other service providers, and administrative staff at Lookout. This is for the sole purpose of a positive patient experience from referral receipt through to discharge by providing a broad range of services under one roof.



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## ***Communications***

### *Internal and External*

The Director collaborates with the Mood Disorders Association of BC team, healthcare professionals, stakeholders and partner organizations to ensure the provision of high-quality, evidence-based clinical care while adhering to the mission, mandate, and vision of Lookout Housing and Health Society.

## ***Duties and Responsibilities***

### **Clinical Leadership:**

- Provide clinical leadership and guidance to Mood Disorders Association of BC, ensuring high-quality clinical care.
- Collaborate with psychiatrists, psychologists, therapists, and other healthcare professionals to develop comprehensive treatment plans for individuals with mood disorders.
- Remain current with best practices, research, and evidence-based treatment modalities to drive continuous improvement in clinical services.
- Evaluate the effectiveness of treatment interventions and make recommendations for modifications or alternative approaches where appropriate.

### **Supervision and Development:**

- Supervise contractors ensuring adherence to standards of care to the various accrediting bodies.
- Identify opportunities for clinical professional growth and development for all team members.
- Foster a positive work environment that encourages collaboration, open communication, and teamwork among the clinical and operational staff.
- Promote a culture of continuous learning by facilitating training programs, workshops, and professional development opportunities.

### **Clinical Oversight:**

- Ensure compliance with regulatory standards, ethical guidelines, and legal requirements related to clinical care.
- Review and evaluate patient charts, treatment plans, and records to monitor the quality of care and ensure adherence to best practices.
- Collaborate with Lookout's executive team to implement and monitor clinical outcome measures and performance indicators.
- Investigate and resolve any clinical concerns or complaints in a timely and efficient manner.



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### **Policy and Procedure Development:**

- Contribute to policy development, review, and revision of policies, procedures, and protocols related to psychiatric care.
- Ensure that policies and procedures are evidence-based, up to date, and aligned with best practices in clinical care.
- Promote adherence to policies and procedures among clinical staff through regular communication.

### **Collaboration and Consultation:**

- Collaborate with external organizations, community resources, and healthcare professionals to enhance patient care, referral networks, and community partnerships.
- Participate in interdisciplinary meetings, case conferences, and clinical discussions to facilitate coordinated and holistic patient care.
- Represent The Mood Disorders Association of BC in professional associations, conferences, and forums to stay updated with the latest advancements and contribute to the field of psychiatry.

### **Administrative Duties:**

- Contribute to the recruitment, selection, and onboarding of contractors, ensuring a competent and diverse workforce.
- Collaborate with the organization's leadership team to develop and implement strategic initiatives and goals for the MDABC clinical portfolio.
- Prepare and present reports, performance metrics, and recommendations to the executive team and stakeholders.

### ***Contractor Qualifications***

- A registered member in good standing with the College of Physicians and Surgeons of British Columbia
- Prior Medical Director experience or suitable combination of education and experience
- Experience in a non-profit an asset
- Provide and maintain and pay for any insurance which it is required by law
- Be registered with WorkSafeBC and registered as an independent operator
- Must be fully vaccinated
- Must have a valid BC Driver's License
- Must pass a Ministry Criminal Record Clearance for the vulnerable sector



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### ***Skills and Abilities***

- Effective communication and conflict resolution skills
  - Collaborative approach to delivering and developing programs and services
  - Demonstrated experience managing program budgets and delivering reports.
  - Strong time management skills with the ability to organize and manage workload with multiple priorities
  - Strong reporting, organization and computer skills
  - Strong knowledge of local health care compliance and regulatory requirements
  - Outstanding oral and written communication skills
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- Excellent leadership and interpersonal skills, and the ability to work cross-functionally
  - Ability to work as an independent contributor and as a part of the team
  - Strong organizational and time management skills
  - Strong collaboration in fundraising initiatives

*MDABC and Lookout Housing and Health Society are committed to empowering people from different races, gender, age, religion, identities and unique experiences. We welcome everyone from diverse backgrounds and encourage diversity that fosters an inclusive environment.*

**TO APPLY: Submit cover letter and resume to [ron.remick@lookoutsociety.ca](mailto:ron.remick@lookoutsociety.ca)**

**CLOSING DATE: Until Filled (Only shortlisted candidates will be contacted).**