



## Terms of Reference

### Early Career Achievement in Psychiatry Award

**Approved** Approved September 25, 2016 by the Board of Directors  
**To be Reviewed** Five years from date of approval above

#### Purpose

This award is presented annually to an outstanding early career psychiatrist in the first five years of practice following certification in psychiatry.

#### Award Criteria

Nominees must have demonstrated exemplary dedication, commitment and leadership in one or more of the following domains:

- Clinical practice
- Research
- Education
- Advocacy

#### Eligibility

Nominees must be members in good standing of the CPA, and be in the first five years of practice as recognized by the CPA.

#### Nomination Process

Nominations must be received electronically by the annual deadline and include:

- A nomination letter (500 words maximum) and two letters of support that illustrate or describe the nominee's contribution to the field of psychiatry. The nomination letter and at least one of the letters of support must be from a CPA member in good standing.
- An up-to-date copy of the nominee's CV.

#### Review and Adjudication

The Membership Affairs Committee shall choose the recipient by consensus from among the nominations, and notify the Board of Directors of its decision. Adjudication shall take place in camera, and the committee has the option to not confer the award in a given year.

The CPA will notify the recipient in advance of the annual conference in order that he or she may attend.

#### Recognition

The recipient will receive a suitably inscribed plaque in recognition of the accomplishment to be presented during the annual conference. The CPA will maintain an official record of recipients online and at head office.

#### Deadline

February 1.



Canadian Psychiatric Association

*Dedicated to quality care*

Association des psychiatres du Canada

*Dévouée aux soins de qualité*

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### **Early Career Achievement in Psychiatry Award**

#### **Inquiries**

All inquiries, questions and submissions should be directed to [awards@cpa-apc.org](mailto:awards@cpa-apc.org). Paper submissions will not be accepted.